

By Laws and Administrative Procedures

Southern Indiana Leatherneck Detachment #931
Marine Corps League, Inc.

*Southern Indiana Leathernecks
Detachment #931
Marine Corps League
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ARTICLE ONE – GENERAL

Sect. 1.1 NAME

The name of the organization shall be The Southern Indiana Leatherneck Detachment of the Marine Corps League, Inc., hereafter referred to as the Detachment.

Sect. 1.2 PURPOSE

To promote the principles and purposes of the Marine Corps League, as set forth in Public Law No. 243, the National Constitution and By-laws of the Marine Corps League, and the Department of Indiana Marine Corps League By-laws.

Sect. 1.3 MEMBERSHIP

Our Detachment will be the sole judge of the membership, not to conflict with the National By-laws, however, see Article 4 for more details.

ARTICLE TWO – DELEGATES AND ALTERNATES

Sect. 2.1 DELEGATE / ALTERNATE STRENGTH

Refer to the current Department of Indiana By-Laws section 2.9

Sect. 2.2 DELEGATE SELECTION

Only members who have been actively involved in the ongoing Detachment affairs during the past twelve (12) months; and who have attended six (6) meetings during the past twelve (12) months, are eligible to be delegates for the Detachment, unless excused by the Commandant because of his/her work or past commitment which keeps him/her from making the Detachment meetings.

Delegates for National and Departmental conventions and staff meetings will be nominated and voted for approval by the body (members in attendance).

Sect. 2.3 DETACHMENT COMMANDANT RIGHTS

The Commandant, by the authority of his/her office, may exercise his/her right to attend any convention or staff meeting without being elected by the body.

Sect. 2.4 DELEGATE COMPENSATION

Compensation will be voted on at the time of delegate selection. The registration fees for all delegates to all Department, National, and Staff meetings shall be paid by the Detachment Paymaster. Delegates must attend all meetings as assigned by the Commandant, and submit a written report, signed by all delegates, to the executive board within seven (7) working days after the convention. Receipts or expenses must be submitted. All monies not receipted for must be returned to the Detachment. If more than one organization or sub-unit pays any of the above expenses, this section becomes secondary to costs.

Sect. 2.5 DELEGATION DIRECTIVES

The Commandant will direct all delegates as to which meetings they must attend. This is done so as to get as much coverage of the convention as possible. It is each delegate's responsibility to provide a written or verbal report to the Commandant at the next Detachment meeting following the convention.

All delegates will be required to obtain literature which will be of interest to the Detachment. Delegates to the National and Department conventions will be

required to be present at the convention business meetings. This time frame will be considered as the opening session until the close of election.

At the Commandant's discretion, any member of the Detachment who fails to comply with Section 2 could be disqualified as a delegate for three (3) years.

ARTICLE THREE – NOMINATIONS AND ELECTIONS

Sect. 3.1 NOMINATING COMMITTEE

A nominating committee shall be comprised of three (3) regular members in good standing and attend 6 meetings a year, to meet the deadline of having nominations in February. Selection of the committee shall be held at the January Detachment meeting.

Sect. 3.2 NOMINATION ELIGIBILITY

A regular member in “good standing” may be nominated for an elected Detachment office, even though He/she is not present to accept his/her nomination. However, He/she must furnish the nominating committee with a written statement that He/she accepts the nomination and will serve if elected. All nominees must read and sign a copy of his/her duties of office prior to the election.

For a member to be considered in “good standing”, He/she must have their current dues paid, must have been formally initiated into the Marine Corps League, and have attended a minimum of 6 meetings, including special meetings during the past twelve (12) months.

The nominee for the office of Commandant must have held, or is now holding, one (1) other executive office for one (1) continuous year prior to the election.

Sect. 3.3 ELECTION

The election of the Detachment officers shall take place at the meeting in March. Elections shall be the first order of business at the March meeting.

Only regular voting members may be in attendance during the election proceedings.

Once the elections begin, no member may enter or leave the premises until the election proceedings are complete, unless justified by bona fide emergency.

Sect. 3.4 INSTALLATION

Installation of officers shall take place at the April meeting or within 30 days, at the discretion of the Commandant.

Sect. 3.5 **TURNOVER**

The outgoing officers will meet with the new officers, before the next scheduled Detachment meeting, to explain any projects they are involved with and to turn over any information that the new officers may need.

Sect. 3.6 **ELECTED OFFICERS**

The Elected officers of the Detachment shall be as follows:

1. Commandant
2. Senior Vice Commandant
3. Junior Vice Commandant
4. Judge Advocate
5. Paymaster

Sect. 3.7 **APPOINTED OFFICERS**

The Commandant shall make appointments of officers to special offices as he/she deems necessary.

Sect. 3.8 **TERMS OF OFFICE**

All Detachment officers shall be elected or appointed for a term of one (1) year, and may stand for re-election or re-appointment at the conclusion of their terms.

ARTICLE FOUR – ELIGIBILITY FOR MEMBERSHIP, DUES, AND RECRUITING

Sect. 4.1 REGULAR MEMBERSHIP

Only the following may be regular members of the MCL:

- (a) **Marines** who are serving or have served honorably* in the United States Marine Corps or the United States Marine Corps Reserve;
- (b) **U.S. Navy Corpsman** (1) who are serving or have served honorably* in the United States Navy and who have trained with Marine FMF units in excess of ninety (90) days and earned the Marine Corps device (clasp) worn on the Service Ribbon, (ie; Southwest Asia Service Medal, Vietnam Service Medal, Armed Forces Expeditionary Medal, etc) and (2) who earn the Warfare device authorized for FMF Corpsman. U.S. Navy Hospital Corpsman must have satisfactorily completed the Field Medical School (FMSS), have been permanently assigned to an FMF Command and have completed the appropriate sections of the Personnel Qualification Standard, both of which must be noted on the DD Form 214. An award of the Fleet Marine Force Ribbon (FMF Ribbon) (1 Sep 1984-30 Sep 2006) or the Enlisted Fleet Marine Force Warfare Specialist Qualification (EFMFWS) Badge (1 Oct 2006-present) may serve as a prima facie evidence of eligibility; and
- (c) **US Navy Chaplain** who are serving or have served honorably* in the United States Navy and who have earned the FMF Badge serving with the Marines. U.S. Navy Chaplains must have been assigned permanent duty with Marine Corps Operating Forces and have complete the appropriate sections of the Personnel Qualification Standard, both of which must be noted on the DD Form 214. An award of the Fleet Marine Force Ribbon (FMF Ribbon) (1 Sep 1984-31 Dec 2005) or the Fleet Marine Force Qualified Officer (FMFQO) Insignia (1 Jan 2006-present) may serve as prima facie evidence of eligibility.

Note *-“Served Honorably” is determined by the last DD Form 214 or certificate of discharge that the applicant received. A General Discharge under Honorable Conditions is acceptable.

Article V, Section 515.a of the National By-Laws

Sect. 4.2 ASSOCIATE MEMBERSHIP

Those individuals not qualified for regular membership in the Marine Corps League who espouse the principles and purposes of the Marine Corps League as contained in its Congressional charter and meet the criteria in Section 4.2 may upon application to the Detachment be accepted for associate membership in the Marine Corps League. Upon acceptance, associate members will pay dues in the same amount as prescribed for regular member, including initiation fees.

1. **Enrollment Criteria**

- a. Individuals must have reached the statutory minimum age for enlistment into the Armed forces of the United States;
- b. Individuals may join who have never served in a branch of the Armed Forces of the United States;
- c. Individuals who are serving or have served honorably in other branches of the Armed Forces of the United States;

2. **Join Detachment**. Individuals applying for associate membership must join through a Marine Corps League Detachment only. Associate members can not directly join the Marine Corps League as a "Member at Large."

3. **Rights**. Associate members shall be entitled to the rights, privileges, and benefits of a regular member unless otherwise prohibited as listed in Section 4.2.4 below.

4. **Voting**.

- a. Associate members shall not vote on a regular or associate membership application;
- b. Associate members shall not participate in the nomination process and/or voting for elected officers; and
- c. A Department or Detachment, by provision in the bylaws and/or administrative procedures, may allow an Associate Member to vote on its internal affairs if such vote does not affect a policy of the Marine Corps League, such as Bylaws or Bylaw changes.

5. **Elected Office**. Associate members shall not hold an elective office.

Article V, Section 515.b of the National By-Laws

Sect. 4.3 HONORARY MEMBERSHIP

The Detachment may, at the discretion of the respective Commandant, issue honorary membership to those persons who have been of extraordinary service to the Nation, the United States Marine Corps, or the Marine Corps League. The honorary member will not be entitled to the rights, privileges, and benefits available to a regular or associate member. A suitable certificate will be issued to honor the occasion by the organization making the award. Payment of dues or initiation fees is not required; however, an honorary member will not be entitled to the official publication of the Marine Corps League except as directed by the National Board of Trustees or paid subscription. All "Honorary Membership" are for a one-year period only and must be renewed each year by the Detachment.

Article V, Section 515.c of the National By-Laws

Sect. 4.4 LIFE MEMBERSHIP

Refer to the current National Administrative Procedure section 7050.

Sect. 4.5 DELINQUENT MEMBERSHIP

Refer to the current National Administrative Procedure section 7035.

Sect. 4.6 INELIGIBLE FOR MEMBERSHIP

1. No Detachment may accept as a regular, associate, or any honorary member any person:
 - a. Who is currently incarcerated or on supervised probation for any felony conviction or any misdemeanor conviction; or
 - b. Who has been convicted of a crime where the victim is a child; or
 - c. Whose name has been stricken from the rolls of the Marine Corps League.
2. If, after a member has been accepted, the fact that the member has been convicted of a crime where the victim is a child is discovered, any member

may file a disciplinary charge in accordance with National Administrative Procedures, Chapter nine. The age/date of the conviction is irrelevant.

Article V, Section 520 of the National By-Laws

Sect. 4.7 OATH OF MEMBERSHIP

All applicants acceptable for membership in the Marine Corps League shall be properly obligated in accordance with the Ritual and be presented the official membership card and lapel pin of the Marine Corps League; however, in a case where the applicant is unable to attend an obligation ceremony, said applicant shall be required to, by signature on membership application, assume the obligation of membership.

Sect. 4.8 MEMBERSHIP YEAR

The membership year and annual dues shall expire on the 31st day of August of each year for all members as designated by National Administrative Procedures section 7025.d.

Sect. 4.9 RECRUITING AREA

The Southern Indiana Leatherneck Detachments shall draw its membership from Dubois County and surrounding counties in Indiana who, at the time, do not have an established detachment in their area.

Sect. 4.10 SERVICE VERIFICATION

A prerequisite to recruiting prospective members is to have verified their record of service, i.e....DD-124 or Honorable Discharge Certificate. Documentation must be verified by an elected officer and available for review by membership prior to consideration of membership.

ARTICLE FIVE – DUTIES OF OFFICERS

Sect. 5.1 COMMANDANT

It shall be the duty of the Commandant to preside at all meetings. The Commandant shall see that the provisions of the Constitution and By-laws are enforced. He/she shall appoint all committees, appointed officers, and chairpersons and see that the affairs of the Southern Indiana Leatherneck Detachment are properly conducted.

Sect. 5.2 SENIOR VICE COMMANDANT

It shall be the duty of the Senior Vice Commandant to aid and assist the Commandant and to preside over all meetings during the absence of the Commandant. He/she shall attend all meetings unless excused by the Commandant. The Senior Vice Commandant shall be aware of the financial budget, and all programs taking place in the Southern Indiana Leatherneck Detachment. The Senior Vice Commandant shall perform such other duties as may be assigned by the Commandant.

Sect. 5.3 JUNIOR VICE COMMANDANT

It shall be the duty of the Junior Vice Commandant to perform the duties of the Commandant and the Senior Vice Commandant in their absences. The Junior Vice commandant is assigned the specific duties of the Membership Chairperson. He/she shall be responsible for all memberships to be approved by the general membership before being transmitted to headquarters and that all monies due are collected and transmitted properly. The Junior Vice Commandant shall attend all meetings unless excused by the Commandant.

Sect. 5.4 JUDGE ADVOCATE

It will be the duty of the Judge Advocate to act as legal counsel, and seek counsel, for the Southern Indiana Leatherneck Detachment. He/she shall familiarize himself/herself as to the Constitution and By-laws of the Southern Indiana Leatherneck Detachment, Department of Indiana, and National By-laws and Administrative Procedures. This is done so that He/she may better inform the Commandant during his/her tour of duty. The judge advocate shall be responsible for handling charges, grievances and disciplinary actions in accordance with the National By-Laws, being especially vigilant of timeline requirements. He/she may be called upon to give a ruling or render a statement in oral and written form. The Judge Advocate shall prepare all recommended changes to the by-laws and present the changes to the membership. He/She

shall be responsible for the Robert's Rule of Order, shall ensure they are followed during the meeting, and determine the length of a subject discussion during a meeting. He/She shall attend all meetings unless excused by the Commandant.

Sect. 5.5 PAYMASTER

It shall be the duty of the Paymaster to record a true account of all monies, which are received and paid out in the name of the Southern Indiana Leatherneck Detachment. He/She may pay all regular, previously approved expenditures without further approval. Additional expenditures must be voted on by at least a majority of the elected officers, if time is of the essence, or by a majority vote during a regularly scheduled meeting. He/She shall be the receiver of all money due the Detachment. The Paymaster shall account that all monies have been properly deposited on a weekly basis, or as needed. The Paymaster will submit a monthly balance statement to the Commandant. He/She will make sure that all accounts are balanced on a monthly basis. The Paymaster will ensure that proper accounting procedures are in effect and that the procedures are being followed to the best of their ability. The Paymaster will monitor all bad checks received by the Detachment and that they are sent through a legal process for collection. The Paymaster may hire an expert to help him/her with the approval of the Commandant and the Executive Board, amount of pay and time of employment to be set by the Executive Board. It shall be the Paymaster who informs the Detachment members of their indebtedness to the Detachment. The Paymaster is bonded by National under a "Blanket" Bond policy. (Administrative Procedures section 6035)

Sect. 5.6 ADJUTANT

The main responsibility of the Adjutant is to keep accurate records of the proceedings of the Southern Indiana Leatherneck Detachment. The Adjutant will also inform all members of special meetings. He/She shall maintain all minutes of all Detachment meetings. The minutes and records shall be preserved as described by the Commandant, but not less than seven (7) years. The adjutant shall submit the minutes of a meeting to the Commandant within seven (7) working days after the meetings. The Adjutant will perform duties as assigned to a court stenographer, or that assigned by the Commandant. The Adjutant will attend all meetings unless excused by the Commandant. The Commandant shall appoint the Adjutant annually.

Sect. 5.7 CHAPLAIN

It shall be the duty of the Chaplain to advise the members spiritually and offer prayers at all meetings and ceremonies, which are sponsored by the Detachment. To inform the Commandant and to announce if anyone is hospitalized or deceased of a member or their family. If assistance is needed by a member's family, (i.e. laying a fallen Marine to rest) the Chaplain shall inform the Commandant. The Chaplain shall send a card to the hospital in the event a member or a family member is hospitalized for a projected time of three (3) days. Also send flowers to the funeral home in the event of a member or family member becomes deceased. To make calls to hospitals and funeral homes when a member is sick or has passed away. To make house calls to members and their families when they are sick or distressed. The Chaplain is to have a budget that is set by the Executive Board for flowers, cards, and emergency situations. Only the Chaplain is allowed to touch the Bible unless the Commandant appoints another person in the event the Chaplain is absent. He/she is to make sure that before each meeting, the Bible and the cloth are put on the altar and that the Bible remains open during the entire meeting. The Chaplain must complete the appropriate form in a timely manner to notify the Department of any deaths of a member. The Commandant shall appoint the Chaplain annually.

Sect. 5.8 SERGEANT AT ARMS

It shall be the responsibility of the Sergeant at Arms to ensure that all present, at the meeting hall, are eligible to sit in on the meeting. He/she shall also ensure that all who enter signs the register. The Sgt at Arms will introduce to the Commandant all visiting Marines and any guests. The meeting room shall be made ready by the Sgt at Arms by the direction of the Commandant. The Sgt at Arms will take charge of all property assigned to him/her by the Commandant. The Sgt at Arms will ensure that no alcoholic beverages are in the meeting hall during the meetings. The Sgt at Arms will collect a fine of one dollar for any of the following:

- Member having alcohol during a meeting
- Member using profane language during a meeting
- Member arriving late for a meeting
- Officer not in the prescribed uniform

He/she will also carry out other assignments that may be delegated to him/her by the Commandant. He/she shall attend all meetings unless excused by the Commandant. The Commandant shall appoint the Sergeant at Arms annually.

Sect. 5.9 PUBLIC RELATIONS OFFICER

The Public Relations Officer shall make sure that the Detachment receives proper announcements in the local press, radio, paper, and TV. All Marine Corps League meetings, sponsored events shall be made available to the media in a timely manner. He/she shall also submit articles of interest to the editors of the Marine Corps League National magazine, the state bulletin, and the local press, which shall include pictures with names and other documentation necessary to identify individuals and events and submit such items to the Historian Officer. The Commandant shall appoint the Public Relations Officer annually.

Sect. 5.10 HISTORIAN OFFICER

The Historian Officer shall complete a history book of all Detachment activities and points of interest to be submitted for the Americanism Award at the annual National Convention. These points of interest may include, but are not limited to, photographs, memorabilia, artifacts, and articles as to preserve the history and involvement in the community activities by the Detachment. He/she may be called on to support the Public Relations officer. The Commandant shall appoint the Historian Officer annually.

Sect. 5.11 EXECUTIVE BOARD

The Executive Board shall be comprised of the Elected Officers and the immediate Past Commandant. They must attend all meetings unless excused by the Commandant prior to the meeting.

Sect. 5.12 EXECUTIVE BOARD RESPONSIBILITIES

1. Care of all property of the Detachment.
2. Ensure that proper accounting and inventorying procedures are in effect and are being followed.
3. The management of all Detachment monies.
4. Review all contracts.
5. Monitor records and fees.

Sect. 5.13 UNIFORMS

The Commandant will designate the dress code as appropriate and approved by a vote of the Body.

ARTICLE SIX – MEETINGS

Sect. 6.1 QUORUM

A quorum shall be not less than three (3) members of the Executive Board and two (2) members in good standing, five (5) in all. One of the following must be present: Commandant, Senior Vice, Junior Vice or the meeting will not be convened.

Sect. 6.2 SPECIAL MEETINGS

Special meetings may be called as the Commandant deems necessary. The Commandant shall inform the Adjutant as to the purposes of the meetings. The Adjutant will then inform all members by any means possible at least 1 week in advance of the meeting. The contents of the notice shall contain the purposes of the meeting, time, place, and date. The only business which can be transacted at a Special meeting is the stated purpose of the meetings.

Sect. 6.3 ORDER OF BUSINESS

The order of business at regular meetings will be:

- a. Commandant's call for order
- b. Posting of Colors
- c. Pledge to the Flag
- d. Opening prayer by Chaplain
- e. Roll call of officers
- f. Application for membership and action taken thereon
- g. Introduction of guests and visitors
- h. Reading of minutes of previous meeting
- i. Reading of correspondence
- j. Paymaster's report
- k. Report of sick and distressed
- l. Officer's report
- m. Committee reports (standing and special)
- n. Unfinished business
- o. New business
- p. Good of the Detachment
- q. Closing prayer by Chaplain
- r. Retire the Colors
- s. Adjournment

The order of business may be suspended or altered by the direction of the Commandant for special occasions.

Sect. 6.4 CONFLICT

In any matter which is in conflict with National By-Laws, Department By-Laws, or Detachment By-Laws, the higher authority will prevail. When the conflict is not covered by the above, Robert's Rules of Order, Revised will prevail.

ARTICLE 7 – FUNERALS AND CEREMONIES

Sect. 7.1 FUNERALS

To the extent of its ability, the Detachment may officiate at the burial of a deceased Marine, when requested by the family.

ARTICLE EIGHT – FINANCES AND BUDGETS AND COMMITTEES

Sect. 8.1 REIMBURSEMENT

The Detachment members shall be reimbursed by the Detachment Paymaster for expenses incurred in the performance of the appointed/elected duties as voted on by the board. All receipts shall accompany the request for reimbursements.

Sect. 8.2 COMMITTEES

There are two (2) types of committees: standing and special.

- a. Standing committees are those required by National, State, and Detachment.
- b. Special committees are those appointed by the Commandant to perform specific needs.

All committee chairpersons shall give a verbal report at each monthly meeting. In the months that there will be a committee meeting, a current status report will be submitted or verbalized at the next meeting. The months that there are no actions, a verbal negative report will be accepted.

Sect. 8.3 COMMITTEE BUDGETS

All committee chairpersons which have an approved budget must submit a line item budget report to the Commandant. The report is to be read to the general membership at the next general meeting after the conclusion of the project.

Committee line item budgets must be submitted following the conclusion of the project for the following year.

Each committee chairperson shall keep a record of the budget in the turnover packet for the use and guidance of a new committee chairperson.

ARTICLE NINE – MISCELLANEOUS

Sect. 9.1 MISCELLANEOUS

For sub-articles not covered, refer to the Department of Indiana By-Laws Article VII.

Sect. 9.2 CONTRACTING AUTHORITY

All contracts or agreements initiated in the name of the Detachment will be signed by the Detachment Commandant and Paymaster, acting as representatives of the Detachment.

Sect. 9.3 CRIMINAL ACTS

Should any member of League, or subsidiary organization, subordinate group, or members thereof, violate any of the criminal laws of the United States, or State having jurisdiction, the complaint should be made directly to the proper federal, state, or local authority, and not to the League.

Sect. 9.4 OFFENSES

The following offenses are recognized and must be processed in accordance with the applicable section or sections of these National By-Laws and Administrative Procedures, Department By-Laws, and Detachment By-Laws

- a. Violation of oath of membership
- b. Violation of oath of office
- c. Conduct unbecoming of a member of the Marine Corps League, or an action detrimental to the League
- d. Conviction of any crime which constitutes a felony in a county, city, state, or federal court in the United States of America

Sect. 9.5 BONDING

Detachment Commandants, Detachment Adjutant/Paymasters or Paymasters, as applicable and Officers authorized by the Detachment Commandants to handle Detachment funds will be bonded by a commercial crime policy paid for and administered by the National Organization. The expense of bonding for any additional member of the Detachment will be incurred by the Detachment.

Sect. 9.6 FUND RAISING

For the purpose of defraying Detachment costs, the Detachment may venture into fund raising activities. The following guidelines shall be adhered to:

- a. All funds collected shall go to the general fund, less expenses incurred.

- b. The fund raisers, which the Detachment becomes involved with, shall be solely that of a League function.
- c. The Detachment will not assist other organizations in fund raising using the Detachments reputation.
- d. The fund raiser shall not be illegal in any nature, nor violate federal, state, county, or municipal laws.
- e. The Detachment having ads placed or the selling of ads in the annual convention book for fund raising activities is authorized.

Sect. 9.7 RESPECT

The bible should be opened and placed on an altar, which is covered with a clean and attractive cloth, during all meetings of the Detachment. No disrespect to the bible by act or word shall be tolerated.

No one shall use the altar for physical support, and shall not under any circumstances, use the altar or the bible as a resting place for any item or material. All space between the altar and the chair shall be considered hallowed ground. And shall not be traveled while the bible is open.

The Ritual of the Marine Corps League shall be observed and employed at all meetings and appropriate functions to the maximum extent possible.

Sect. 9.8 DISCREPANCIES

If any statement within these By-Laws shall conflict with Department By-Laws, National By-Laws, or National Administrative Procedures, the highest authority overrules all lower authorities.

ARTICLE TEN – AMENDMENTS

Sect. 10.1 AMENDMENTS

The Detachment By-laws may be amended in the following manner:

- a. Submit the proposed amendment in writing and have it read at the meeting. The amendment shall be referred to the Judge Advocate, who will report on the amendment at the next regular meeting prior to voting.
- b. Send out a written notice to all regular members ten (10) working days in advance of the next scheduled meeting. The written notice may be via an electronic method (i.e. email) to regular members with this capability. A hard copy must be sent to all other regular members. It shall state that an amendment to the By-laws is to be voted on. Associate members are not eligible to vote on By-Laws in accordance with National By-Laws section 515.b.4.c.
- c. At the regular meeting, if two-thirds (2/3) of the members present approve the amendment, it will become part of the Detachment's By-Laws.
- d. Once the amendment is accepted by the Detachment, it will then be sent to Department for approval. A letter of certification will accompany the amendment stating the meeting date and acceptance. See next page for a sample of the certification letter.
- e. The letter of certification with approval signed by the Department Judge Advocate and separate approval letter signed by Detachment Judge Advocate (if provided) will be attached to the revised By-laws
- f. Changes to the Detachment By-Laws necessary to comply with changes to the National or Department By-Laws or Administrative Procedures and to correct clerical or grammatical errors where the error is clearly evident and the correction shall make no material change to the intent, form, or function of the By-Law in question are exempt requiring the vote at the meeting to accept said changes. In the event these types of changes are warranted, the Judge Advocate is authorized to submit these changes to the Department Judge Advocate for approval, per the current National By-Laws, Section 1100.

DETACHMENT BY-LAWS AND ADMINISTRATION PROCEDURES REVISIONS

APPROVAL

The Detachment By-laws and Administrative Procedures were presented to the membership of the Southern Indiana Leathernecks Detachment #931 via email and were voted on and approved on May 21, 2020.

CERTIFICATION

I, Patrick Moriarty II, Commandant of the Southern Indiana Leatherneck Detachment #931, Marine Corps League, Inc. do hereby certify that the By-laws and Administrative Procedures were approved by a two-thirds (2/3) majority of the membership present on May 21, 2020.

Detachment Commandant signature

Attest:

Nick Snider, Judge Advocate, Southern Indiana Leatherneck Detachment, Marine Corps League, Inc.

Detachment Judge Advocate signature

APPROVAL

I, _____, Judge Advocate, Department of Indiana, Marine Corps League, Inc. have read and approve the By-laws and Administrative Procedures of the Southern Indiana Leatherneck Detachment, Marine Corps League, Inc.

Date: _____

Department Judge Advocate signature



Department of Indiana Marine Corps League

30-June-2020

To: Southern Indiana Leathernecks #931
Marine Corps League
P.O. Box 184
Jasper, IN 47547-0184
Detachment Judge Advocate Nick Snyder

From: Department of Indiana
Judge Advocate
William T. Myers
1320 W. Johnson Street
Marion, IN 46953
(765) 662.9820

Re: Detachment By-Laws

Dear Judge Advocate Snyder:

I William T. Myers, Department of Indiana Judge Advocate, state that I have reviewed the Southern Indiana Detachment #931 by-laws and find that they are in compliance with the requirements of the Department of Indiana and the National Marine Corps League and are to be placed on file with the Department Headquarters.

Sincerely,

William T. Myers
Department of Indiana Judge Advocate

Semper Fidelis